




HUME CITY COUNCIL FREE IT LEARNING PROGRAMS

	Location	Date and Time
<p>Microsoft Office/Open Office: Explore the basics of Microsoft and Open Office including Word, Excel, PowerPoint and Publisher. Create letters, spread sheets, presentations, personalised cards and brochures. Select one or all of these components</p>		
	<p>Introduction to Word</p>	<p>HGLC-Broadmeadows Sunbury Library HGLC-Craigieburn</p>
	<p>Introduction to Excel</p>	<p>HGLC-Broadmeadows Sunbury Library HGLC-Craigieburn</p>
	<p>Introduction to Power Point</p>	<p>HGLC-Broadmeadows Sunbury Library HGLC-Craigieburn</p>
	<p>Introduction to Publisher</p>	<p>HGLC-Broadmeadows Sunbury Library HGLC-Craigieburn</p>
<p>STEM: STEM (Science, Technology, Engineering and Mathematics) is in the news at the moment and will be a big part of our futures. Join us for an introductory look into the world of robotics, coding, electronics and Raspberry Pies. Participate in all aspects of the program or choose just the parts that interest you.</p>		
	<p>Robotics</p>	<p>HGLC-Craigieburn HGLC-Broadmeadows Sunbury Library</p>
	<p>Coding</p>	<p>HGLC-Craigieburn HGLC-Broadmeadows Sunbury Library</p>
	<p>3D Printing</p>	<p>HGLC-Craigieburn HGLC-Broadmeadows Sunbury Library</p>
	<p>Raspberry Pie</p>	<p>HGLC-Craigieburn HGLC-Broadmeadows Sunbury Library</p>
<p>My Story: Participate in a project that will enable you to tell your story while developing your digital skills. Filming, editing, video design, music creation and web development are all components of this program. Call us for more information and to book a place.</p>		
	<p>How to Create Digital Videos</p>	<p>Sunbury Library HGLC-Broadmeadows HGLC-Craigieburn</p>
	<p>How to Edit Digital Video</p>	<p>Sunbury Library HGLC-Broadmeadows HGLC-Craigieburn</p>
	<p>How to Create A Website</p>	<p>Sunbury Library HGLC-Broadmeadows HGLC-Craigieburn</p>

Last Updated: March 2017

To register your interest or for more information, visit www.hume.vic.gov.au or phone 9356 6999 or email: digitallearning@hume.vic.gov.au. (*Bookings are essential and sessions will be conducted subject to numbers*)

All programs for 2017 at the following locations:

- Hume Global Learning Centre - Broadmeadows: 1093 Pascoe Vale Road, Broadmeadows
- Hume Global Learning Centre - Craigieburn: 75-95 Central Park Avenue, Craigieburn
- Sunbury Library – 44 Macedon Street, Sunbury
- Newbury Child and Community Centre - Craigieburn: 440 Grand Boulevard, Craigieburn



Location

Date and Time

Systems and Smart Devices: Learn how to use Windows 8, Windows 10, an Apple Mac, iPad and/or iPhone. Learn the differences between these systems and discover the tips and tricks that will make using these devices so much easier. Participate in any combination of these workshops.



Introduction to iPads	Sunbury Library HGLC-Broadmeadows HGLC-Craigieburn	Fri 19 & 26 May 1pm-3pm Wed 2 & 9 Aug 1pm-3pm Tue 22 & 29 Aug 1pm-3pm
Introduction to Android Tablets	Sunbury Library HGLC-Broadmeadows HGLC-Craigieburn	Fri 2 June 1pm-3pm Thurs 6 July 1pm-3pm Tue 5 Sep 1pm-3pm
Introduction to Windows 8 and 10	HGLC-Broadmeadows Sunbury Library HGLC-Broadmeadows HGLC-Craigieburn	Wed 1 & 8 Feb 1pm-3pm Fri 9 & 16 June 1pm-3pm Thurs 13 & 20 July 1pm-3pm Tue 12 & 19 Sep 1pm-3pm
Introduction to Apple Mac	HGLC-Broadmeadows Sunbury Library HGLC-Broadmeadows HGLC-Craigieburn	Wed 25 Jan 12-2pm, Fri 23 June 1pm-3pm Thurs 27 July 1-3pm Tue 26 Sep 1pm-3pm
Introduction to Smart Phones	HGLC-Broadmeadows Sunbury Library HGLC-Broadmeadows	Wed 15 Mar 1pm-3pm Fri 30 June 1pm-3pm Thurs 3 Aug 1pm-3pm

Social Media: Learn the basics of Facebook, Skype, YouTube and Twitter. Create accounts, share your thoughts, comment on other people's posts and upload your own photos, videos and other files. Join us for one, some or all of these.



Introduction to Facebook	HGLC-Craigieburn Sunbury Library HGLC-Broadmeadows	Mon 30 Jan 1pm-3pm Fri 21 April 1pm-3pm Thurs 11 May 1pm-3pm
Introduction to Skype	HGLC-Craigieburn Sunbury Library HGLC-Broadmeadows	Wed 15 Feb, 1pm-3pm Fri 5 May 1pm-3pm Wed 7 June 10am-12pm
Introduction to YouTube	HGLC-Craigieburn Sunbury Library HGLC-Broadmeadows	Tues 24 Jan 1pm-3pm Fri 12 May 1pm-3pm Wed 14 June 1pm-3pm
Introduction to Twitter	HGLC-Craigieburn Sunbury Library HGLC-Broadmeadows	Tues 31 Jan 1pm-3pm Fri 28 April 1pm-3pm Wed 31 May 1pm-3pm

Special Interest: A range of programs including, Converting Vinyl and Tapes to Digital, How to Purchase a Computer and Select an Internet Provider, How to Undertake Online Trading (eBay & Gumtree) and Blogging and Vlogging.



Taking and Manipulating Digital Pictures	HGLC-Craigieburn HGLC-Broadmeadows Sunbury Library	Tue 4 July 1pm-3pm Mon 18 Sep 1pm-3pm Sat 27 May 10am-12pm
Net. Safety for Adults	HGLC-Craigieburn Sunbury Library HGLC-Broadmeadows	Tue 6 June 1pm-3pm Fri 4 August 1pm-3pm Mon 4 Sep 1pm-3pm
Transferring Vinyl Records and Tapes to Digital	HGLC-Craigieburn Sunbury Library HGLC-Broadmeadows	Tue 30 May 10am-1pm Fri 7 July 12pm-3pm Thu 10 Aug 12.30pm-3.30pm
Introduction to eBay and Gumtree	HGLC-Craigieburn Sunbury Library HGLC-Broadmeadows	Tue 13 & 20 June 1pm-3pm Fri 14 & 21 July 1pm-3pm Mon 21 & 28 Aug 1pm-3pm
How to Buy a Computer and Choose an ISP	HGLC-Craigieburn Sunbury Library HGLC-Broadmeadows	Tue 27 June 1pm-3pm Fri 28 Jul 1pm- 3pm Mon 11 Sep 1pm-3pm

Ongoing Programs: These programs run throughout the year and you are welcome to make enquiries at any time.



Computer classes for senior citizens	HGLC-Craigieburn HGLC-Broadmeadows	Wed 10am-12pm (school terms) Fri 1pm-3pm (school terms)
Digital Literacy Classes	HGLC-Broadmeadows HGLC-Broadmeadows	Thurs 4:30-6:30pm (school terms) Sat 10am-12pm (school terms)